



# *Standard Operating Procedures*

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## ARTICLE ONE: NAME, PURPOSE, MISSION, CORE VALUES, VISION

### **Section A: NAME**

1. The name of this club shall be UT45 SHOOTERS CLUB. Aka UT45 SHOOTERS CLUB and PREPAREDNESS CLUB

### **Section B: PURPOSE**

The purpose of this club shall be:

1. The safe and responsible ownership and use of firearms. We value our freedom of use of firearms for sport, hunting, self-protection and wish to help others become safe, responsible, skilled and capable. This will be done through consistent, quality training that pushes personal boundaries.
2. Secondly, our purpose is to prepare our members mentally and physically for the day that they have to fall back on their training in a lethal force situation so they come out ALIVE and or are able to protect their families.

### **Section C: OUR MISSION**

1. To safeguard the rights of the citizens of the United States of America and the State of Utah and to bear arms in accordance with the Constitution of the United States of America.
2. Helping shooters of every experience level understand the capabilities of their firearm and its limitations.
3. Preparing individuals and their families by:

- Being prepared for the potential disasters that could occur in our local area (wildfires, earthquakes, floods, severe storms, etc.)
- Helping them build a plan with their families for Operational Security (OPSEC), food storage and water storage
- Putting together an emergency kit to help mitigate the impact if a disaster should occur
- Learning about available resources in the community and within this club
- Obtaining their amateur radio license

### **Section D: OUR CORE VALUES**

1. We operate around the five C's

Commitment - to the club, to each other and to helping other 2<sup>nd</sup> Amendment enthusiasts safely operate their firearms

Communication - with the club's Officers and with each member and guest/attendee shooter

Courtesy - to other members, to guest/attendees at our events and to observers when we train

Care - for the guy or gal shooting to our right or left; everyone goes home WHOLE at the end of the day

Community - patriotism, study and adherence to Constitutional rule of law, service, building relationships with local leaders and law enforcement, family

### **Section E: OUR VISION**

1. To be the best place in Utah where firearms enthusiast want to come and train and be around like minded people.

## ARTICLE TWO: MEMBERSHIP ELIGIBILITY, DUES, FEES, DONATIONS

### **Section A: ELIGIBILITY**

Applicants:

1. Must electronically complete and download (print off) the UT45 SHOOTERS CLUB application found on the club's website at [www.UT45shooters.com](http://www.UT45shooters.com). The printed off application must be submitted in person

to the club's Administrative Officer, either at the first open enrollment drive in April of the year or at the second open enrollment drive in October of the year.

2. Must pass the club's pistol and rifle qualification process at, at least the Tier-3 level.

\*Qualification requirements are covered in Article Eleven.

3. Must be legally eligible to own and operate a firearm in the state of Utah

3a. Cannot be a "restricted person" under Utah or federal law.

4. Must submit a color copy of the applicants Utah Concealed Firearm Permit (CFP) or Concealed Weapons Permit (CWP) from a state recognized by the state of Utah at time of application.

5. If the applicant does not possess a Utah CFP, he/she must submit a Utah Bureau of Criminal Identification (BCI) background check. The original shall be submitted, not a photocopy. The BCI check must contain the raised seal on the paperwork.

6. Must submit one of the following forms of identification in a color photocopy with their application package

6a. Valid Utah driver's license

6b. Valid US Passport

6c. Valid Department of Defense, Active or Reserves ID card or Common Access Card (CAC)

6d. Valid other state driver's license

7. Members will be required to update their UT45 SHOOTERS CLUB Firearms Agreement Part I, at the start of the calendar year (JAN/FEB 1<sup>st</sup>) (see example Appendix I)

8. Members will be required to update their Release, Waiver, Indemnification, Hold Harmless and Assumption of Risk Wavier, Part II, at the start of the calendar year (JAN/FEB 1<sup>st</sup>) (see example Appendix II)

## **Section B: DUES**

Member dues shall be:

1. \$50.00 per year; dues are non-refundable. Starting in calendar year 2022, annual dues will be \$100.00 for all members regardless of time with the club. All membership dues starting in 2022, will be due on January 1<sup>st</sup> of the year. ALL member's annual dues date will be reset to a January 1<sup>st</sup>. You will no longer renew in the month you joined starting in 2022.

2. Dues can be paid by cash, check or Venmo (Checks can be made out to UT45 SHOOTERS CLUB) Venmo dues should annotate "Annual Dues" in the payment description area of the payment. Checks can be mailed to:

UT45 Shooters Club  
855 West 1340 South  
Provo, Utah 84601

2a. Venmo is the preferred method to pay or renew annual membership dues.

2b. The Venmo user name to look for is Lewis Puller, with the UT45 SHOOTERS CLUB logo

3. Members will be given a receipt for paying their dues

4. Members may pay higher dues according to the dues schedule set up by the President and Vice-President, based on the needs of the club.

5. Members paying higher dues may be given incentives through rewards, as determined by the club.

6. Dues will commence at the time the application is turned in. Dues are good for one year from the members join date. #6 will no longer apply starting in January of 2021

7. The Financial Officer will keep track of the member's renewal date. #7 will no longer apply starting in 2022 because of the reset date for all members on January 1st

8. The Financial Officer will notify all members via the UT45 SHOOTERS CLUB Members Facebook page, the UT45 SHOOTERS CLUB Telegram Official Information channel and the club's website when they are thirty (30), days out from having to renew their membership.

9. Members who do not renew their annual dues by January 31<sup>st</sup> of each year will be administratively removed from the club for non-payment.

### **Section C: FEES**

1. Event fees will be collected from members and attendees who participate in any training or event at the time of check in; fee amounts shall be determined by the needs of the club and based on the activity being conducted. No IOUs will be granted. If a member or guest/attendee arrives at a training event and doesn't have any money, they will be directed back to the Maverick in Saratoga Springs or an alternate location to get with another member or guest/attendee that can help them out. UT45 SHOOTERS CLUB and Preparedness Club is not a charity. If people want to receive training and knowledge that improves their firearms proficiency and will save their life someday, they must pay for it. Not paying for the event is not fair to the other members and guest/attendees that did that day.
2. Due to the amount of volunteer time, effort, additional responsibilities and planning Officers put into the club, Officers will not pay the member fee at scheduled events.
3. Instructors or guest/attendee instructor(s), who actually facilitate the training, supervise the training and transfer their vast knowledge to the other members will not pay any event fees.
4. There will be times when UT45 SHOOTERS CLUB brings in Subject Matter Experts (SME) or other specialized instructors. The leadership team reserves the right to pay these guest/attendee instructor(s) for their knowledge and expertise.

### **Section D: DONATIONS**

1. Donations may be made to the club at any time by anyone, and may be given as a one-time donation, or as an ongoing donation.
2. Donations made to the club can be made through Venmo or Check.
3. The Financial Officer can provide a receipt if requested by the donor.

## **ARTICLE THREE: OFFICERS**

### **Section A: OFFICERS**

1. The Officers shall be the President/Commanding Officer, Vice-President/Executive Officer, Intelligence-Operations Officer, Finance Officer, Administrative Officer, Range Safety Officer, Assistant Range Safety Officer, Equipment Officer, Assistant Equipment Officer, Training Officer, Medical Officer.

### **Section B: ELIGIBILITY**

1. Officers must be members in good standing or members voted in to fill vacant positions by existing Officers.
2. Good standing shall be defined as -
  - a. Current on their annual dues
  - b. Having outstanding attendance (75% or higher throughout the year)
  - c. Members that would be a good ambassador for UT45 SHOOTERS CLUB as determined by the current Officers and the other voting membership

### **Section C: ELECTION**

The election process is as follows:

1. The candidates for each position must be announced via the UT45 SHOOTERS CLUB "member's area" Facebook page, the UT45 SHOOTERS CLUB Telegram Official Information channel and the UT45 SHOOTERS CLUB official website thirty days prior to the election being held
  - 1a. Alternate platforms of communication may arise due to the current nature of "cancel culture" going on within the country. Communication to members about elections may have to change due to the nature and culture at the time. The election process and candidates MUST be communicated to the members.
2. Candidates must be a member in good standing for **one year** before becoming eligible for office
3. Any duly elected Officer may run for the same position year after year
4. The Officers shall be elected by hard ballots, cast by the club's members.
5. Each member will be mailed a ballot to the address on file on their membership application
6. Elected Officers will be announced by the sitting President or the sitting Vice-President.

7. In the event that the President or Vice-President are not able to perform this task, the duty of announcing the winners shall fall to the next available Officers in the following order: Intelligence-Operations Officer, Finance Officer, Administrative Officer, Range Safety Officer(s), Equipment Officer(s), Training Officer, Medical Officer.

#### **Section D: TERM**

Terms shall be governed as follows:

1. Officers shall serve for two years, and their term of office shall begin on January 1 of each year or when special circumstances warrant. If special circumstances warrant, the term will be until January 1 of the following year. At that time the election process will begin again.
2. Any Officer may run for office at any time when the term is complete.
3. Officers **must** meet certain requirements to continue fulfilling that position

#### **Section E: OFFICER REQUIREMENTS**

1. Must attend **9** of the **12** events scheduled throughout the year
2. Must attend **3** of the 4 Officer planning meetings throughout the year
3. Must actively be engaged in Officer discussions on the UT45 SHOOTERS CLUB, Administrative Issues Telegram group, Financial Issues Group or other groups/chats as necessary on other platforms or Apps that become available or where discussions have to be moved because of changes in social media policy.
4. Must cast a vote either Yea or Nay on club business. Abstain is not an option.
5. Must immediately advise the President and Vice-President of any significant issues that become known to them that would affect the reputation and good standing of the club in the shooting community.
6. Must interact and socialize with all members and guest/attendees at UT45 SHOOTERS CLUB events
7. Must be professional, approachable and an ambassador for UT45 SHOOTERS CLUB
8. Officers that cannot or will not meet these requirements will be replaced by a special session called by the President or Vice-President
9. Must arrive onsite a minimum of **one hour** before any scheduled event held in the "field" in order to coordinate with other Officers onsite.
- 9a. The field is defined as an event where shooting activities or training takes place
10. Officers must attend at least 50% of scheduled PR events
11. Officers are required to wear the required PR uniform as designated by the President or Vice-President
- 11a. That uniform will be paid for by the Officer themselves
12. Officers must obtain their Amateur (Ham) radio "technicians" license within one year of being elected

#### **Section F: VACANCY**

1. If a vacancy occurs in any office, it shall be filled by a special election.
2. Vacant position notifications will be posted to the Facebook members area, the Telegram Official Information channel and on the member's area of the UT45 SHOOTERS CLUB website for visibility
3. If only one member expresses interest in the vacant position, the Officers will make the decision as opposed to holding an election. If more than one member expresses interest, see Article Three, Section C

#### **Section G: NAMED OFFICERS**

1. President/Commanding Officer: Mike Drury (2021)
2. Vice-President/Executive Officer: Blaine Henson (2021)
3. Intelligence & Operations Officer: Mike Murphy (2021)
4. Financial Officer: Scott Rigby (2021)
5. Administrative Officer: Heidi Harris (2021)
6. Range Safety Officer: David Wilkinson: (2021)
7. Assistant Range Safety Officer: Mark Arrington (2021)
8. Equipment Officer: John Shepard (2021)

9. Assistant Equipment Officer: Joshua Kelsch (2021)
10. Training Officer: Phil Coombs (2021)
11. Medical Officer: Bill Glenn (2021)

#### **ARTICLE FOUR: DUTIES OF OFFICERS**

##### **Section A: PRESIDENT/COMMANDING OFFICER**

It shall be the duty of the President/Commanding Officer to:

1. Preside at meetings, training, fundraising, PR events and charity work.
2. Represent the club for external meetings or interviews
3. Perform the duties as required by the club to maintain operation of club business and events
4. Be an ambassador for recruiting new members
5. Vote in elections and motions brought forward for decisions
6. Authorize purchases for official club business, training events, training aids and logistical support
7. Authorize reimbursements
8. Preside during disciplinary action review boards where a member might be terminated, suspended or cautioned for inappropriate behavior, weapons handling safety issues or other items that come up.
9. Convene the UT45 SHOOTERS CLUB, Safety Committee after any incident of significance
10. To sign letters notifying members of suspension or termination
11. Implementing and managing event operations and FTXs under the advice of the Vice-President, Intelligence & Operations Officer, Range Safety Officer(s), Training Officer and Medical Officer
12. Retain and present receipts to the Financial Officer for items purchased supporting the club

##### **Section B: VICE-PRESIDENT/EXECUTIVE OFFICER**

It shall be the duty of the Vice-President/Executive Officer to:

1. Preside at meetings, training, fundraising, PR events and charity work in the absence of the President
2. Co-represent the club for external meetings or interviews
3. Assist the President in performing the duties as required by the club to maintain operation of club business and events
4. Be an ambassador for recruiting new members
5. Vote in elections and motions brought forward for decisions
6. Authorize purchases for official club business, training events, training aids and logistical support
7. Authorize reimbursements in the absence of the President
8. Preside during disciplinary action review boards in the absence of the President where a member might be terminated, suspended or cautioned for inappropriate behavior, weapons handling safety issues or other items that come up.
9. Convene the UT45 SHOOTERS CLUB, Safety Committee after any incident of significance in the absence of the President
10. To sign letters notifying members of suspension or termination in the absence of the President
11. Implementing and managing event operations and FTXs under the advice of the Intelligence & Operations Officer, Range Safety Officer(s), Training Officer and Medical Officer
12. Retain and present receipts to the Financial Officer for items purchased supporting the club

##### **Section C: INTELLIGENCE-OPERATIONS OFFICER**

It shall be the duty of the Intelligence-Operations Officer to:

1. Preside at meetings, training, fundraising, PR events and charity work in the absence of the President or Vice-President
2. Co-represent the club for external meetings
3. Assist the President and Vice-President in performing the duties as required by the club to maintain operation of club business and events
4. Be an ambassador for recruiting new members
5. Vote in elections and motions brought forward for decisions

6. Monitor local, state and federal news feeds, online information sources, human intelligence sources for issues that might be of interest to the club and firearms community
7. Provide written intelligence briefs via Word or PDF format to the President and Vice- President upon request
8. Provide intelligence and reconnaissance photos or maps to support training requirements and Field Training Exercises (FTX) for the Tier-1 training group.
9. Provide weather information upon request from the President, Vice-President or Training Officer to support decisions around events, FTXs and PR events
10. Assist in the planning of events, FTXs and PR events
11. Prioritize and manage club resources in order to meet goals and objectives. This includes both material and personnel resources especially in a natural disaster or emergency situation
12. Implementing and managing event operations and FTXs
13. Retain and present receipts to the Financial Officer for items purchased supporting the club

#### **Section D: FINANCIAL OFFICER**

It shall be the duty of the Financial Officer to:

1. Receive all funds from members and guest/attendees at event registration and during bi-yearly open enrollment period events
- 2 Applying a red wrist band to the shooter(s) non-firing wrist once the event fee has been paid.
3. Keep an itemized account of all receipts and expenditures
4. Create reports when called for by the President or Vice-President
- 45 Produce a yearly electronic report to our members detailing
  - 5a. Income (fees from events)
  - 5b. Expenditures (training aids, fuel, branding items, admin supplies, any other)
  - 5c. Current balance in club's bank account
6. Deposit event fees within ninety-six (96) hours to club bank account (Monday after the event, is the 1<sup>st</sup> day in the 96 hours)
7. Make purchases as directed by the President, Vice-President
8. Make cash on the spot reimbursements or Venmo on the spot reimbursements as directed by the President or Vice-President to Officers or members that have purchased items that directly support training like -
  - 8a. Fuel to haul the club's training equipment
  - 8b. Critical last minute items needed to pull off the training event, group activity or FTX
  - 8c. Food and drink items that are directly club related
 Example: Officer(s) go to grocery store, Costco, Sams Club etc. to purchase items needed for the meal at an event (these example items had to be authorized by an Officer prior to purchase)
9. Retain any receipt turned in for reimbursement
10. Issue a receipt (or other alternative record) for the reimbursement
11. Issue an "Event Report" to the President within 10 days of an event that consists of -
  - 11a. Member fees paid
  - 11b. Guest/attendee fees paid
12. Be an ambassador for recruiting new members
13. Vote in elections and motions brought forward for decisions
14. Authorize funds for official club business or training events
 

\*This authorization process is a "two-person process" for normal, everyday purchases. All every day purchases (not immediate), must have been approved via vote in an Officers meeting or by the President or Vice-President
15. Participate during disciplinary action review boards
16. Move club funds at the direction of the President or Vice-President in the absence of the President from the club's Venmo account to the club's bank account

17. Notifying all club members via our various social media platforms of upcoming annual dues renewal, thirty (30) days prior to the due date. Starting in calendar year 2022, the notice to renew membership will need to be sent out on December 1, 2022.

18. Send a written report via Word or PDF format to the President and Administrative Officer of those members that did not renew their membership by January 31st, so that they may be placed in an inactive status

### **Section E: ADMINISTRATIVE OFFICER**

It shall be the duty of the Administrative Officer to:

1. Greet each member and guest/attendee at the sign in/registration table
2. Conduct event registration via a Sign – In roster and to maintain all event rosters
  - 2a. Ensure members, attendees, observers sign (if not already on file for the calendar year)
  - 2b. UT45 SHOOTERS CLUB Firearms Shooting Event Agreement Part I
    - \*Not applicable to observers
  - 2c. UT45 SHOOTERS CLUB Firearms Training Agreement Part II - Release, Waiver, Indemnification, Hold Harmless and Assumption of Risk
3. Record minutes of all meetings and keep a file of club records
  - 3a. Deliver the meeting minutes in Word or PDF format via the UT45 SHOOTERS CLUB, Administrative Issues Telegram Group within ninety-six (96), hours of all planning meetings
4. Maintain a current electronic and hard copy roster of membership
  - 4a. This will include member's primary telephone number
  - 4b. The member's primary email address
  - 4c. Member's mailing address
  - 4d. Tee shirt size preference
  - 4e. Join date
  - 4f. Other info as directed by the President
- 4g. Maintain a duplicate membership binder that will include all the same documents in the Presidents binder
  - File for each member separated alphabetically by last name
  - Duplicate Members application
  - Duplicate Members submitted CFP photo or BCI letter
  - Duplicate Members submitted driver's license photo, DOD ID card or CAC card, passport
  - Duplicate Members COVID-19 wavier (Appendix IV)
  - Duplicate Members UT45 SHOOTERS CLUB Firearms Shooting Event Agreement Part I (Appendix I)
  - Duplicate Members UT45 SHOOTERS CLUB Training Agreement Part II - Release, Waiver, Indemnification, Hold Harmless and Assumption of Risk (Appendix II)
  - Duplicate Name Tape order form
5. Maintain an electronic member record on a USB drive for each member of UT45 SHOOTERS CLUB  
The hard copy binder and USB drive MUST be secured in a locked contain or safe.
  - 5a. No one is authorized to view member information, except the club's Officers.
6. Preside in the absence of President, Vice-President, Intelligence-Operations Officer and Financial Officer
7. Maintain and keep on file
  - 7a. All event rosters and sign in sheets for one year
  - 7b. All Firearms Training Agreements Part I for one year (see example Appendix I)
  - 7c. All Firearms Training Agreement Part II - Release, Waiver, Indemnification, Hold Harmless and Assumption of Risk for one year (see example Appendix II)
8. Be an ambassador for recruiting new members
9. Vote in elections and motions brought forward for decisions
10. Participate during disciplinary action review boards
11. Retain and present receipts to the Financial Officer for items purchased supporting the club

## **Section F: RANGE SAFETY OFFICER(S)**

It shall be the duty of the Range Safety Officer(s) Primary and Alternate to:

1. Make sure that safety protocols are observed and enforced at all club functions.
2. Delegate trained members to assist with safety requirements, as needed, during club functions and FTXs.
  - 2a. RSOs can at their discretion, appoint additional members to be part of the range safety team
  - 2b. Those additional members MUST have a current RSO card on their person. No card, no line work.
3. Identify members with proper training who can help during medical emergencies
  - Pass that information onto the Medical Officer
- 3a. Annotating those persons on the range tower info white board
4. Record and verify that the GPS coordinates for the training event are 100% correct and posted to the range tower info whiteboard, PRIOR to the start of any UT45 SHOOTERS CLUB event
5. Walk or via motorized conveyance (motor cycle/ATV etc.) the entire Surface Danger Zone (SDZ) of the impact area looking for the following
  - 5a. Any human beings not involved in the event (campers, hikers, target shooters etc.)
  - 5b. Animals (wild or semi domesticated, dogs, cats, sheep, antelope, deer, others)
  - 5c. Any other hazards not previously known
  - 5d. Large holes, cactus, ant hills, snakes etc., gopher holes
  - 5e. Repairing those issues PRIOR to the start of the event
6. Pre-inspect
  - 6a. The two (2), orange range safety emergency bags
  - 6b. Ensuring all of the contents are present, properly staged and ready to go
  - 6c. Ensuring all members and guest/attendees have an IFAK and TQ
  - 6d. Members, Attendees and new applicants: firearm(s), ammunition (no unauthorized ammunition, see Range Safety Rules of Conduct for more information), holster(s), hearing protection, eye protection, footwear (no open toed shoes) and other applicable equipment specific to that event
7. Have on his/her person a club radio on the correct frequency in order to talk to the range tower, trainers and Medical Officer/team
8. Control of the range status flags
  - 8a. Red equals "hot" range
  - 8b. Green equals "cold" range
9. Working with the training team to establish type of range/event that will be conducted
  - 9a. Definition: "Hot range" shooters are allowed to move off line with loaded weapons after each drill or scenario
  - 9b. Definition: "Cold range" shooters are cleared each and every time they come of the line by a designated RSO in the 6 o'clock "box". Shooters must have a chamber flag inserted in all long guns when exiting the 6 o'clock box
10. Periodic checks by RSOs throughout the day on member's and attendee's weapons condition
11. Calling "cease fire, cease fire, cease fire" when a safety situation/issue is observed or occurs
  - 11a. Clearing every single weapon on the line if an accident occurs
12. Identifying yourself to all shooters by name and alternate means (colored vest, colored name tape etc.)
13. Coordinating with the Medical Officer if/when a mishap occurs
  - 13a. Managing a clear understanding of who does what during an emergency
14. Doing a safety brief at the start of every UT45 SHOOTERS CLUB event or FTX to include -
  - 14a. Range layout
  - 14b. Left & right lateral limits
  - 14c. Firing line commands
  - 14d. Use of chamber flags if applicable
  - 14e. Fire arms safety rules and fire arms safety card distribution to those that do not have one during the brief

- 14f. Medevac landing zone identification and designated personnel assigned to specific tasks during use of air ambulance
- Landing zone aircraft director
  - Who pops smoke
  - Entry point to the helicopter if necessary
- 14g. Briefing location of routine first-aid bags
- 14h. Briefing location of “Blow Out” “GSW” orange bags
- 14i. How the range status flags works
15. Visually checking all targets (steel, dummies, other) for functionality, safety and condition prior to live fire
16. Clearing **every** single weapon at days’ end in the 6 o’clock box
- 16a. Visually
- 16b. Physically
- 16c. Down range trigger pull/hammer drop
17. Calling out “The range is cold”
18. Visually verify the member or guest/attendee has an IFAK and TQ
19. Other items as directed by President, Vice-President or Training Team
20. Be an ambassador for recruiting new members
21. Vote in elections and motions brought forward for decisions
22. Participate during disciplinary action review boards
23. Participating in Safety Review Boards
24. Brief the President, Vice-President, Administrative Officer and Training Officer on any pending “corner cuts” on a members Firearms Safety Card, Appendix III
- \*The only personnel authorized to “cut a corner” on a members Firearms Safety Card are
- President
  - Vice-President
  - Intel & Ops Officer
  - Range Safety Officer Primary
  - Range Safety Alternate
25. The Range Safety Officer Primary, will be required to provide immediate (when practical and safe) remedial training to the member concerning the firearms safety deficiency.
26. Retain and present receipts to the Financial Officer for items purchased supporting the club
27. Ensuring eye protection is worn by all shooters and observers when the line is hot
28. Ensuring hearing protection is worn by all shooters on the line, those personnel acting as line coaches and additional range safety personnel, persons in the range tower

### **Section G: EQUIPMENT OFFICER(S)**

It shall be the duty of the Equipment Officer Primary and Alternate to:

1. Manage the club’s training equipment
2. Ensure training aids (steel, dummies, blue/orange guns) are in safe and good working order
- 2a. Notifying President, Vice-President, Training Officer when necessary repairs are needed
3. Recommending equipment needed to maintain and repair training aids
4. Coordinating and supervising fabrication and repair of training aids and equipment
5. Supervising unloading and loading of range gear in systematic and uniform fashion
6. Maintaining a log book for serialized equipment that gets used or issued during an event i.e. radios
7. Assisting in range set up
8. Securing all items loaded on the trailer before departure
- 8a. Double checking ratchet straps, cargo nets, other bindings and or ropes
9. Verifying trailer, if applicable, is secured properly to towing vehicle
- 9a. Safety chain(s) are hooked up
- 9b. Lights are connected
- 9c. Tongue cotter pin is in place and the ball frog is down and seated on the ball

- 9d. Lights are working
- 9e. Back trailer tail gate is pinned on both sides
- 9f. No loose items will blow off
- 10. Be an ambassador for recruiting new members
- 11. Vote in elections and motions brought forward for decisions
- 12. Retain and present receipts to the Financial Officer for items purchased supporting the club

#### **Section H: TRAINING OFFICER**

It shall be the duty of the Training Officer(s) to:

- 1. Work with all Officers to coordinate and set up training
- 2. Train members and delegate other members to provide training, as needed
- 3. Work with Range Safety Officer(s) to insure adherence to safety standards and protocols
- 4. Be an ambassador for recruiting new members
- 5. Conducting the training in a safe and professional way
- 6. Vote in elections and motions brought forward for decisions
- 7. Purchase approved training aids to support the club's events
- 8. Maintain a training jacket on each member
  - 8a. The training jacket will include the member's current qualification level and date, annotation of the members Firearms Safety Card status i.e. date a corner was cut off and for what infraction, when a member has been suspended for three strikes/infraction, when and where the member took the required firearms safety training within ninety-days (90) in order to return to the club
  - 8b. Any special certification and qualifications Tier-1 members have completed, passed or posses
- 9. Assisting with planning and training event calendar for the year.
- 10. Identifying any training deficiencies in the general membership pool
  - Safe weapons handling
  - Use of sidearm
  - Use of different types of long guns
  - Stance
  - Draw
  - ETC.
- 11. Retain and present receipts to the Financial Officer for items purchased supporting the club
- 12. The Training Officer may at the discretion of the President employ an Assistant Training Officer. The Assistant Training Officer is not a voting Officer position. He/she serves to assist with the training administrative duties and planning
- 13. The Training Officer will coordinate and work with the Intel/OPs Officer on all training matters.
  - The Training Officer will forward all training events through the Intel/OPs Officer for vetting and logistical support needs/requests.
  - Once approved, the event will also be briefed to the following personnel (President, Vice-President, RSO(P), Equipment Officer(p), Medical Officer to ensure all equipment and logistical needs are meet and coordinated.

#### **Section I: MEDICAL OFFICER**

It shall be the duty of the Medical Officer to:

- 1. Be the primary Point of Contact (POC) in ALL medical situations at training events
- 2. Inspect the club's medical equipment periodically for inventory and serviceability
- 3. Inspect all of the club's pre-staged orange gunshot kits and any other medical kits (additional trauma and first-aid kits) prior to the start of a live fire training event or event where a member, attendee or observer could be injured. Restock after anytime or any portion of the kits were used. Inspect and inventory check for serviceability of all kits at least quarterly.
- 4. Setting up the club's medical tent prior to the start of any event
- 5. Coordinating with the following personnel before any event starts to clearly establish the medical chain of command

- President/Commanding Officer
  - Vice-President/Executive Officer
  - Range Safety Officer (Primary and Alternate)
  - Training Officer
  - Instructor(s) member instructor or guest/attendee instructor
6. Listing the primary Medical POC on the range tower white board
  7. Make the final decision on the victim's mode of transportation to a medical facility when an injury occurs; either
    - Ground or
    - Air
  8. Providing first-aid to members, attendees and observers at UT45 SHOOTERS CLUB events
  9. Report to the above named positions or persons, any first-aid or advanced medical care provided by UT45 SHOOTERS CLUB on a member, attendee or observer
    - 9a. Verbally when appropriate and safe to do so
    - 9b. Via a written report within 24 hours for advanced care provided (above first-aid level; serious laceration(s) or abrasion(s), head injuries, GSW, eye trauma, broken bones/dislocations, severe heat or cold injuries/heat exhaustion/heat stroke/frost bite, IV administration) and within 72 hours for routine medical issues (cuts, scrapes, sprains, minor heat or cold issues as the medical Officer sees fit)

\*It's better to over report than under report  
\*See reporting format in Appendix X
  10. Requesting through the Equipment Officer any needed medical supplies that have been used, are no longer serviceable or have been used during the course of a routine or emergency situation
  11. Provide a face to face medical situation brief to the ground or air ambulance personnel if a need to transport situation is necessary
  12. Retain and present receipts to the Financial Officer for items purchased supporting the club
  13. Will have a patient information form to pass along to uniformed first responders that may respond to emergency situations.

#### **Section J: CHAIN OF COMMAND AND RANK WITHIN THE CLUB**

President/Commanding Officer/Colonel  
 Vice-President/Executive Officer/Major  
 Intel/OPs Officer/Captain  
 Financial Officer/Captain  
 Administrative Officer/1<sup>ST</sup>. Lieutenant  
 Range Safety Officer(s)/Warrant Officer Primary, Warrant Officer Alternate  
 Equipment Officer(s) Warrant Officer Primary, Warrant Officer Alternate  
 Training Officer/Warrant Officer  
 Medical Officer/1<sup>ST</sup>. Lieutenant

### **ARTICLE FIVE: MEETINGS AND CLUB BUSINESS**

#### **Section A: MEETINGS**

1. Officer meetings shall be held to plan training and events and to address other club business.
  - 1a. Meetings will last no longer than two (2) hours
  - 1b. Meeting locations will be determined by the President or Vice-President
  - 1c. Virtual meetings via Zoom are authorized during COVID-19
2. Agenda items will be forwarded to the Administrative Officer one week in advance
  - 2a. The Administrative Officer will type up a meeting agenda and forward it via email or other means to all Officers prior to the start of the meeting
3. Efforts will be made to periodically change the meeting location to make travel equitable to all Officers
4. Meetings unless of an emergency nature will not take place on Sunday's

5. Officers will be required to keep up with conversations in the Administrative Issues, Telegram Group chat area or any other social media or technology application the club might migrate to in the future
6. Officers will be required to check that group conversation area at least two times weekly
- 6a. If a message or action/request within that chat group is for a specific Officer, the person or persons initiating that request or action must “tag” the Officer in the comment field
7. Issues facing the club as a whole or the Tier-1 sub group will only be discussed in the Officers group chat area between the hours of 9:00 am to 8:00 pm Mon-Sat.
- 7a. Communications/chatting/texting etc. may be initiated outside of those hours if it is of an emergency nature and it is pertaining to official club business

### **Section B: SPECIAL MEETINGS**

1. Special meetings may be called by the President or Vice-President with the approval of a quorum of other Officers.

## **ARTICLE SIX: CLUB STANDARDS**

### **Section A: MEMBER EXPECTATIONS**

In order to ensure the integrity of the club and to ensure that members are not discriminated against or otherwise feel unwelcome; the following shall not be tolerated with respect to fellow members in person or over any social media platform or application the club uses:

1. Racism.
2. Discrimination for any reason
- 2a. Zero tolerance for sexual discrimination
3. Backbiting.
4. Retaliation.
5. Slander, and/or defamation of character.
6. Casting the club, and its members, in a negative light.

### **Section B: PENALTIES AND FORFEITURE OF MEMBERSHIP**

Members or prospective members found in violation of Article VI; Section A may, at the discretion of club's leadership team (Officers), be subjected to:

1. Warning or reprimand.
2. Removal from the club.
3. Members or prospective members may be removed from the club at any time, if the Officers deem it necessary to protect other members and the integrity of the club.
- 3a. Any annual membership fees will be forfeit at that time

### **Section C: MUTUAL RESPECT**

If a member has an issue with another member, they shall attempt to resolve their differences with mutual respect for one another, understanding that each person is unique, and has their own point of view that may not be shared by another.

### **Section D: MEDIATION**

If a member has an issue with another member that cannot be resolved, as per Article VI; Section C, The President or Vice-President may be asked to mediate said issue or the other Officers may intervene, depending on the severity of the issue. If a member requests mediation, it must be brought to the attention of the President

### **Section E: OPSEC (Operational Security)**

ALL members will be mindful of inadvertently releasing another member's personal information without the expressed permission of that member (phone number, address, email address, call sign etc.)

1. Members will not discuss the inner working of the club or the Tier-1 group to ANY outside sources
  - 1a. Members who leak information to ANY unauthorized outside sources (media, non-members, people who don't have a need to know) will be immediately terminated.
  - 1b. Any member who becomes aware of any attempt to solicit unusual information (number of people in the club, people's names, personal information mentioned above, how we are equipped, former members that were terminated wanting to know how things are going in the club etc.) those probing attempts need to be immediately forwarded to the Intelligence & Operations Officer.
  - 1c. Loose lips sinks ships. If they want to know about UT45 SHOOTERS CLUB direct them to the public Facebook page, the club's website at [www.UT45shooters.com](http://www.UT45shooters.com) or the President or Vice-President

## **ARTICLE SEVEN: MEDIA**

### **Section A: SPOKESMAN**

Any contact with the media (that includes but is not limited to print media/newspapers, electronic/T.V., social media news types, independent media outlets, stringers, freelance reports etc.) regarding the club shall be conducted as follows:

1. Any member that is contacted by the media will direct those requests to the President.
2. The President will speak on behalf of the club, and/or designate a spokesman to do the same.
3. Members and Officers shall not give interviews to media unless authorized or designated by the President.

### **Section B: PICTURES AND VIDEOS**

The club shall explain to new applicants that joining UT45 SHOOTERS CLUB is voluntary, and their likeness may be used at the discretion of the club for club business and PR.

1. Members shall initial a check box on the new member application stating they understand that the club may use their likeness at any time, for the purposes of the club.
2. Members who allow their likeness to be used in pictures, video, or other media shall not rescind permission to appear once published.

## **ARTICLE EIGHT: MINIMUM EQUIPMENT LIST**

### **Section A: MEL**

The following will be carried by **all** members and attendees at a live fire event

1. Tourniquet
2. Individual first-aid items sufficient to provide care for common injuries one might receive while on a live fire range and those sufficient to provide aid after a gunshot wound, until advanced emergency medical responders can provide care and arrive on scene
  - 2a. The minimum level of equipment is just that, the minimum level. UT45 SHOOTERS CLUB always goes beyond the minimum
  - 2b. We highly, highly recommend spending some money to get a good IFAK
  - 2c. Club Officers, RSOs, Tier-1 members and others are a great source to help you build a good IFAK
3. Firearms Safety Card (FSC)

## **ARTICLE NINE: UNAUTHORIZED EQUIPMENT**

### **Section A: HOLSTERS**

1. Cross-draw
2. Shoulder
3. IWB (Inside the waistband), appendix, small of the back
4. Ankle
5. Blackhawk Serpa

6. This section does not apply to Tier-1 members

### **Section B: Ammunition**

1. Armor Piercing (AP)
2. Jacketed Hollow Point (JHP)
3. Tracer
4. Wad Cutter (WC)
5. Steel core ammunition

**\*If you get caught with the ammunition types listed above and you damage targets or other equipment, you get to pay for replacement items at its current replacement cost**

## **ARTICLE TEN: FIREARMS SAFETY**

### **Section A:**

UT45 SHOOTERS CLUB is firmly committed to member safety and the safety of attendees and observers that come to our events. Our first and primary goal is for everyone to go home at the end of the day whole and in one piece. UT45 SHOOTERS CLUB has no tolerance for persons that pose a continued risk to other members or guest/attendees at our events, therefore a new firearms safety program will be rolled out in 2021. Please carefully read and familiarize yourself with this program and how it works. **Ignorance of this program is no excuse.**

1. Each Participant and Attendee that intends to conduct live fire training will be required to read and sign the UT45 SHOOTERS CLUB Firearms Agreement Part I (Authorized to use and poses a firearm in the state of Utah)
2. Each Participant, Attendee and Observer will be required to read and sign the UT45 SHOOTERS CLUB Firearms Agreement Part II (Release, Waiver, Indemnification, Hold Harmless and Assumption of Risk)
3. Each Participant and Attendee that intends to participate in a live fire event, MUST go through a firearms safety check, gear safety check and an ammunition safety check at registration for an event
  - 3a. Participants and Attendees that fail the firearms, gear or ammunition safety check will not be allowed onto a live fire range
  - 3b. Each Participant and Attendee that passes the firearms, gear and ammunition safety check will be required to wear a green wrist band that indicates to our Range Safety Team that they have passed that inspection
4. Each member will be issued a UT45 Shooters Club, Firearms Safety Card that they must maintain on their person at each live fire event.
  - 4a. The Firearms Safety Card (FSC) will be stowed in the members IFAK when not in use
5. The FSC will be used to continually remind each member of the four firearm safety rules and the seriousness that the club places on safe weapons handling.
6. The card is set up with four corners
  - 6a. When a firearms safety infraction occurs and is brought to the shooters attention, a corner will be cut off the card
  - 6b. A first offense results in a corner being cut off (see rules and regulations in the Range Safety Officers area of responsibilities on who is authorized to cut a corner off)
  - 6c. A second offense also results in a corner being cut off
  - 6d. It is possible for two or even three corners to be cut off at one event if a member shows a total disregard for firearms safety
  - 6e. When the third corner is cut off, the member is suspended for ninety-days (90) days
  - 6f. If the fourth corner is cut off, the member will be permanently terminated from the club
7. A letter detailing the 90-day suspension will be sent to any member who find themselves in that situation
  - 7a. Suspended members that want to return to the club will be required to attend an in person firearms safety training course/class within 90-days from an accredited instructor or institution

7b. The firearms safety training course/class will be paid for by the suspended member not the club

7c. When the member has completed the firearms safety training and wishes to return to the club, he/she must petition club leadership for that privilege

7d. The member will be required to provide proof of the additional firearms safety training course/class via a letter from the instructor and or a certificate of completion

## **ARTICLE ELEVEN: AMENDMENTS**

### **Section A: SELECTION**

1. These SOPs may be amended by a two-thirds (2/3) majority vote of the elected Officers.

## **ARTICLE TWELVE: TIER LEVELS**

### **Section A: EXPERIENCE**

1. The club is broken down into three tier levels. Each tier level corresponds to a member's firearms experience.

1a. Tier-1 Advanced Level

1b. Tier-2 Intermediate Level

1c. Tier-3 Introductory Level

2. All applicants must fire the UT45 SHOOTERS CLUB Qualification Course upon initial entry into the club. Applicants must achieve at least Tier-3 status to be a member. Failure to qualify at Tier-3, means an applicant must seek outside additional training before becoming a member

2a. Many members of UT45 SHOOTERS CLUB would be glad to provide that training outside of our formal events

3. Applicants can return at a later opportunity to try to qualify again

4. The qualification course of fire will be determined by UT45 SHOOTERS CLUB Officers as needed

4a. The standard Tier-3 course of fire will be the FBI's Q Qualification Course

4b. The standard Tier-2 course of fire will be a modified Marine Corps MEU (SOC) Rifle and Pistol courses of fire

4c. The standard Tier-1 course of fire is only described and announced the day of the qualification event. It is the same for every open enrollment period

5. All levels of qualification, except Tier-3 will consist of rifle and pistol manipulation

6. Tier-3 and Tier-2 courses of fire are outlined in appendix 1 and 2

7. Qualification will take place two times per year

7a. April

7b. October

8. All applicants or members will start at Tier-3 and shoot each level until they can't achieve a passing score to move to the next level

8a. All levels require a minimum passing score of 80%

8b. Some Tier levels have two-part qualification (pistol and rifle). An applicant or member must pass both portion of that course of fire to move to the next level.

9. If an applicant or member can't pass the tier level they are trying to pass (80%), then he/she remains at the last tier level they passed until the next qualification opportunity.

Example:

1. Chris just passed all the requirements for Tier-3 (he shot an 80% or better), and is now trying to qualify at Tier-2. He didn't achieve a passing score (80% or higher) for Tier-2, so he is still a Tier-3 member.

2. Steve just passed Tier-2 (80% or higher) and was trying to pass Tier-1. He didn't score high enough to pass Tier-1. At the next qualification event, he starts again at the beginning of the Tier-1 course of fire

3. Connie is trying to qualify at the Tier-1 level. She passed the Tier-1 pistol course of fire but failed the Tier-1 rifle portion. She has failed to meet the requirements for Tier-1

10. Each tier level course of fire is a complete package. An applicant or member must pass the pistol and rifle portion of that course of fire if it has one (Tier-2 and Tier-1). You can't be Tier-3 and Tier-2 pistol. Likewise, someone can't be Tier-2 and Tier-1 rifle. It's all or nothing.

11. There may be additional qualifications, certifications and skills required for Tier-1, as that membership level continues to develop.

Example

1. Tier-1 Night Qualification
2. Tier-1 Safety Protocols

## **ARTICLE THIRTEEN: TIER-1**

### **Section A: GEAR**

1. ALL Tier-1 candidates/prospects that choose to train with the Tier-1 sub group will have the following required equipment within 90 days of attaining that level to continue to train with our Tier-1 members

1a. Multicam blouse, trousers (BDUs), boonie cover and or baseball style multicam hat

1b. Ballistic helmet

1c. Body armor of the member's choice with front and rear plates. Side plates are optional

1d. A temporary UT45 SHOOTERS CLUB Tier-1 Call-sign patch. There are specific requirements for this piece of gear

1e. A portable radio; example (Boefeng, Motorola or Yaesu)

1f. A chest rig or other method of the member's choice to store ammunition and communications equipment

1g. A war belt for their sidearm, magazines and other equipment

1h. An assault pack or other pack to carry mission gear for short duration missions and extended FTXs

1i. Other items as needed or directed by Tier-1 leadership personnel

2. Issued Tier-1 patches and call-sign patches are property of the club. Upon termination or when a Tier-1 members leaves the club, those patches will be returned via mail or in person within thirty-days to the club's President.

### **Section B: ADMINISTRATIVE ISSUES**

1. Tier-1 members have an attendance requirement. They must attend a minimum of 75% of the total scheduled Tier-1 events or risk administrative suspension.

2. Administrative suspension is initiated when a member misses three consecutive scheduled events in a row.

3. While in an administrative suspension status, the member's access to certain social media feeds, groups and discussion areas will be removed for OPSEC purposes

3a. When the member comes off administrative suspension, those privileges will be reinstated

3b. Administratively suspended Tier-1 members must petition the President and Vice-President to return to the group

4. Tier-1 members must attend a bare minimum of two Field Training Exercises (FTXs) per year.

4a. FTXs can be of extended duration up to and including 48-72 hours

4b. FTXs are sometimes held in remote locations. Travel can be expected to attend these events

4c. Fuel, food, ammo, accommodations and other related training items are the Tier-1 member's responsibility

4d. Ride sharing when be employed whenever practical and feasible

4e. Ever available effort will be made to post advanced notice of FTXs

5. The Tier-1 sub group is an elite group of shooters. If you want to earn and wear the Tier-1 patch it will require; commitment, personal drive, motivation, money and accountability. You will also need to build lasting relationships with the personnel already in the group

6. Candidates/prospects must pass a bevy of training requirements and qualifications before being invited to join the sub-group.

6a. Candidates/prospects must pass a final vote in board by the existing members to be permanently invited into the group. This is done once they have passed all the training/certification/testing processes

### **Section C: TRAINING AND QUALIFICATION REQUIREMENTS**

1. Tier-1 members are required to pass certain qualifications and certifications to maintain their status within that unique sub-set of UT45 SHOOTERS CLUB

2. Those qualifications and certifications are on a need to know basis and not publically know or viewable in this document.

## **ARTICLE FOURTEEN: RANGE TEAM**

### **Section A: ANNUAL REQUIREMENT**

1. ALL members of the club are required to sign up for the "range team" at least one time during the year

2. The range team arrives early to help set up the event and stays late to help tear the range/event down

2a. This is the service part of being a member of UT45 SHOOTERS CLUB

3. The range team needs to consist of three to four member's minimum

**APPROVAL**

Version 4.0 has been reviewed and approved on February 5, 2021

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President/Commanding Officer  
Mike Drury

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Range Safety Officer Primary  
David Wilkinson

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Medical Officer  
Bill Glenn

---

Vice-President/Executive Officer  
Blaine Henson

---

Range Safety Officer Alternate  
Mark Arrington

---

Intel/OPs Officer  
Mike Murphy

---

Equipment Officer Primary  
John Shepard

---

Financial Officer  
Scott Rigby

---

Equipment Officer Alternate  
Joshua Kelsch

---

Administrative Officer  
Heidi Harris

---

Training Officer  
Phil Coombs

## APPENDIX I

## UT45 SHOOTERS AND PREPAREDNESS CLUB

## FIREARMS TRAINING AGREEMENT PART I

This instrument binds Participant, Attendee, Observer and his/her executors, personal representative, administrators, assignees, heirs and next of kin.

Participant, Attendee, Observer understands that persons meeting any of the following conditions are prohibited by federal or state law to possess a firearm

1. A felon
2. An illegal immigrant
3. A person under the age of 12 for a .22 rifle or 21 for a handgun but this shall not apply to the issue of handguns to the members of the Armed Forces of the United States, active or Reserve, National Guard, State militia, or ROTC, when on-duty or training or the temporary loan of handguns for instructions under the immediate supervision of a parent or adult
4. Currently charged for a crime that would, upon conviction, bar you from possessing a firearm
5. A person who was dishonorably discharged from any of the Armed Forces of the United States
6. A person who has been convicted in any court of a crime punishable by imprisonment for a term exceeding one year
7. A person who has been convicted of a crime of violence in any court of the United States, the several States, commonwealth, territories, possessions, or the District of Columbia or who is a fugitive from justice or a habitual drunkard or a drug addict or who has been adjudicated mentally incompetent
8. A person who by order of a Circuit Judge or a county court judge of this state has been adjudged unfit to carry or possess a firearm
9. A person subject to a court order prohibiting stalking, harassing, or threatening any intimate partner or child of an intimate partner or placing them in reasonable fear of bodily injury
10. A person found by a court or mental facility to have certain mental disabilities
11. A fugitive from Justice
12. A person who was formally renounced US citizenship
13. A member of a subversive organization
14. A person who has been previously denied a license to obtain or use a firearm

By signing up for, paying for and attending said training, Participant, Attendee, Observer represents that there are no legal or physical restrictions or impediments with Participant, Attendee, Observer in the handling or participating in firearms or personal protective training. Also, Participant, Attendee, Observer certifies that they are not a person prohibited under federal or state law from possessing a firearm, and none of the above conditions apply to them. Participant, Attendee, Observer has been informed of all risk involved and they voluntarily agree to the terms and conditions stated above.

\_\_\_\_\_  
Participant, Attendee, Observer Name (Print)

\_\_\_\_\_  
Participant, Attendee, Observer Name (Signature)

\_\_\_\_\_  
Date

## APPENDIX II

**UT45 SHOOTERS AND PREPAREDNESS CLUB****FIREARMS TRAINING AGREEMENT PART II****Release, Waiver, Indemnification, Hold Harmless and Assumption of Risk**

Whereas, in consideration of being permitted to attend a course for instruction in firearms and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Participant or Attendee agrees to the following:

1. Participant, Attendee, Observer agrees to indemnify, and hold harmless UT45 Shooters and Preparedness Club, (including all Officers, agents, and/or assistants, Range Safety Personnel) hereinafter referred to collectively or individually as "instructor(s)", from any and all fault, liabilities, costs, expenses, claims, demands, or lawsuits arising out of, related to or connected with Participant's, Attendee's or Observer's presence at and or participation in the course of instruction, participation or observation; the use of the instruction in the future; the discharge of firearms by Undersigned, use of other participant's or attendee's equipment, Undersigned's presence on or use of the area of instruction, buildings, land, or premises; and, any and all acts of omissions of Participants, Attendees or Observers. \_\_\_\_\_ (Initial)
2. Participant, Attendee or Observer waives for himself/herself and for his/her executors, personal representatives, heirs, administrators, assignees, and next of kin, any and all rights and claims for damages, losses, demands and any other actions or claims whatsoever, which he/she may have or which may arise against the instructor(s), including but not limited to the death of the Participant, Attendee, Observer and /or any and all injuries, damages, illnesses, suffered by Participant, Attendee or Observer's property, which may in any way whatsoever, arise out of, be related to or be connected with: the course of instruction; the Premises, including any latent defect in the Premises, Participant's, Attendees, Observers use of said Premises; Participant's, Attendees, Observers property, (whether or not entrusted to Instructors; and the use of ammunition, discharge of firearms or other use of equipment. \_\_\_\_\_ (Initial)
3. Instructor(s) shall not be liable, and Participant, Attendee or Observer on behalf of himself/herself and on behalf of his/her executors, personal representatives, administrators, assignees, heirs, and next of kin, hereby expressly release the instructor(s) from any and all such claims and liabilities that may arise from any activity observed or participated in, or associated with UT45 Shooters and Preparedness Club. \_\_\_\_\_ (Initial)
4. Participant, Attendee or Observer hereby expressly assumes the risk of observing or taking part in the courses of instruction in firearms, defense tactics, emergency medical care or other preparedness activities on the Premises, which include but are not limited to, basic and advanced instruction in the use of firearms, the discharge of firearms, medical first aid, instruction in Vehicle Counter Ambush Response and Training, shooting while on the move and in motion, shooting in close proximity to another shooter, team movement with firearms, instruction and discharge of long gun and pistols; shooting from moving vehicles, and the firing of live ammunition and any other self-reliance and preparedness topics. \_\_\_\_\_ (Initial)
5. All types of firearms training, vehicular movement in high risk environment, VIP (Very Important Person) protection and evacuation using firearms, camping, use of open fire and flame to prepare food, contain inherent risks to the Participant, Attendee or Observer, up to and including serious bodily harm, or even death. \_\_\_\_\_ (Initial)

6. Participant, Attendee or Observer expressly agrees that this instrument is intended to be as broad and inclusive as permitted by law and that if any provision of this instrument is held invalid or otherwise unenforceable, the enforceability of the remaining provisions shall not be impaired thereby. No remedy conferred by any of the specific provisions of this instrument is intended to be exclusive of any other remedy, and each and every remedy; and each and every remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in the equity or by statute or otherwise. The elections of any one or more remedies hereunder by the Instructor(s) shall not constitute any waiver of Instructor(s) right to pursue other available remedies. This instrument binds Participant, Attendee or Observer and his/her executors, personal representative, administrators, assignees, heirs and next of kin. \_\_\_\_\_ (Initial)

Participant, Attendee, Observer swears and affirms that they are at least 18 years of age and understand the English language.

\_\_\_\_\_  
Participant, Attendee, Observer (Print Name)

\_\_\_\_\_  
Participant, Attendee, Observer (Sign Name)

\_\_\_\_\_  
Date

APPENDIX III

UT45 SHOOTERS CLUB – FIREARMS SAFETY CARD



Side One



Side Two

## APPENDIX IV

### UT45 SHOOTERS CLUB - COVID-19 WAIVER

#### COVID-19 Safety Acknowledgment -- Liability Waiver and Release of Claims

##### COVID-19 SAFETY INFORMATION:

Because COVID-19 is extremely contagious and is spread mainly from person-to-person contact, UT45 SHOOTERS CLUB has put in place preventative measures to reduce the spread of COVID-19. However, UT45 SHOOTERS CLUB cannot guarantee that its Participants, Attendees or Observers in attendance will not become infected with COVID-19.

In light of the ongoing spread of COVID-19, individuals who fall within any of the categories below should not engage in UT45 SHOOTERS CLUB events and/or other face to face fundraising activities. By attending an UT45 SHOOTERS CLUB event, you certify that you do not fall into any of the following categories:

1. Individuals who currently or within the past fourteen (14) days have experienced any symptoms associated with COVID-19, which include fever, cough, and shortness of breath among [others](#);
2. Individuals who have traveled at any point in the past fourteen (14) days either internationally or to a community in the U.S. that has experienced or is experiencing sustained community spread of COVID-19;  
or
3. Individuals who believe that they may have been exposed to a confirmed or suspected case of COVID-19 or have been diagnosed with COVID-19 and are not yet cleared as non-contagious by state or local public health authorities or the health care team responsible for their treatment.

##### DUTY TO SELF-MONITOR:

Participants, Attendees and Observers agree to self-monitor for signs and symptoms of COVID-19 (symptoms typically include fever, cough, and shortness of breath) and, contact UT45 SHOOTERS CLUB at [UT45SC.CO@GMAIL.COM](mailto:UT45SC.CO@GMAIL.COM) if he/she experiences symptoms of COVID-19 within 14 days after participating or volunteering with UT45 SHOOTERS CLUB . \_\_\_\_\_ (Initial)

**LIABILITY WAIVER AND RELEASE OF CLAIMS:**

I acknowledge that I derive personal satisfaction and a benefit by virtue of my participation and/or voluntarism with UT45 SHOOTERS CLUB , and I willingly engage in UT45 SHOOTERS CLUB events.

\_\_\_\_\_ (Initial)

**RELEASE AND WAIVER.**

I HEREBY RELEASE, WAIVE AND FOREVER DISCHARGE ANY AND ALL LIABILITY, CLAIMS, AND DEMANDS OF WHATEVER KIND OR NATURE AGAINST UT45 SHOOTERS CLUB AND ITS AFFILIATED PARTNERS AND SPONSORS, INCLUDING IN EACH CASE, WITHOUT LIMITATION, THEIR DIRECTORS, OFFICERS, EMPLOYEES, VOLUNTEERS, AND AGENTS (THE "RELEASED PARTIES"), EITHER IN LAW OR IN EQUITY, TO THE FULLEST EXTENT PERMISSIBLE BY LAW, INCLUDING BUT NOT LIMITED TO DAMAGES OR LOSSES CAUSED BY THE NEGLIGENCE, FAULT OR CONDUCT OF ANY KIND ON THE PART OF THE RELEASED PARTIES, INCLUDING BUT NOT LIMITED TO DEATH, BODILY INJURY, ILLNESS, ECONOMIC LOSS OR OUT OF POCKET EXPENSES, OR LOSS OR DAMAGE TO PROPERTY, WHICH I, MY HEIRS, ASSIGNEES, NEXT OF KIN AND/OR LEGALLY APPOINTED OR DESIGNATED REPRESENTATIVES, MAY HAVE OR WHICH MAY HEREAFTER ACCRUE ON MY BEHALF, WHICH ARISE OR MAY HEREAFTER ARISE FROM MY PARTICIPATION WITH THE EVENT. \_\_\_\_\_ (Initial)

**ASSUMPTION OF THE RISK.** I acknowledge and understand the following:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist;
2. I knowingly and freely assume all such risks related to illness and infectious diseases, such as COVID-19, even if arising from the negligence or fault of the Released Parties; and
3. I hereby knowingly assume the risk of injury, harm and loss associated with the Activity, including any injury, harm and loss caused by the negligence, fault or conduct of any kind on the part of the Released Parties.

\_\_\_\_\_ (Initial)

**MEDICAL ACKNOWLEDGMENT AND RELEASE.** I acknowledge the health risks associated with the Event, including but not limited to transient dizziness, lightheaded, fainting, nausea, muscle cramping, musculoskeletal injury, joint pains, sprains and strains, heart attack, stroke, or sudden death. I agree that if I experience any of these or any other symptoms during the Event, I will discontinue my participation

immediately and seek appropriate medical attention. I DO HEREBY RELEASE AND FOREVER DISCHARGE THE RELEASED PARTIES FROM ANY CLAIM WHATSOEVER WHICH ARISES OR MAY HEREAFTER ARISE ON ACCOUNT OF ANY FIRST AID, TREATMENT, OR SERVICE RENDERED IN CONNECTION WITH MY PARTICIPATION IN THE EVENT. \_\_\_\_\_ (Initial)

As a Participant, Attendee or Observer, You recognize that your participation, involvement and/or attendance at any UT45 SHOOTERS CLUB event ("Event") or activity ("Activity") is voluntary and may result in personal injury (including death) and/or property damage. By attending, observing or participating in the Event, Activity, You acknowledge and assume all risks and dangers associated with your participation and/or attendance at the Event, Activity, and You agree that: (a) UT45 SHOOTERS CLUB (b) the property or site owner of the Event, Activity, and (c) all past, present and future affiliates, successors, assigns, employees, volunteers, vendors, partners, directors, and officers, of such entities (subsections (a) through (c), collectively, the "Released Parties"), will not be responsible for any personal injury (including death), property damage, or other loss suffered as a result of your participation in, attendance at, and/or observation of the Event, Activity, regardless if any such injuries or losses are caused by the negligence of any of the Released Parties (collectively, the "Released Claims"). BY ATTENDING AND/OR PARTICIPATING IN THE ACTIVITY, ACTIVITY, YOU ARE DEEMED TO HAVE GIVEN A FULL RELEASE OF LIABILITY TO THE RELEASED PARTIES TO THE FULLEST EXTENT PERMITTED BY LAW.

\_\_\_\_\_  
Participant, Attendee, Observer (Print Name)

\_\_\_\_\_  
Participant, Attendee, Observer (Sign Name)

\_\_\_\_\_  
Date